# Academic Grading Policy

<table>
<thead>
<tr>
<th>Policy Title</th>
<th>UCSF SOD Grading Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Published By</td>
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</tr>
<tr>
<td>Applies To</td>
<td>Predoctoral Dental Students and Postgraduate Professional Students and Residents</td>
</tr>
<tr>
<td>Approved By</td>
<td>UCSF Academic Senate, SOD Faculty Council</td>
</tr>
</tbody>
</table>

## SOD Academic Grading Policy

### Definition

In accordance with the Divisional Regulation on Grades (SFR 775, approved 30 Nov 77) and the Regulations of the Faculty of the School of Dentistry, the work of all students in the School of Dentistry will be reported in terms of the following grades:

- **Passing**: P (Passed), A (Excellent), B (Good), C (Fair), D (Poor) [letter grades are used in certain elective courses and postgraduate professional and graduate courses]
- **Not Passing**: NP (Not Passed), F (Failure) [letter grades are used in certain elective courses and postgraduate professional and graduate courses]
- ** Provisional**: I (Incomplete), Y (Not Passing - letter graded courses only)

In addition to the grades noted in SFR 775 and in accordance with SFR 779, the grades SP, H, UP, and IP will be used in the curriculum for candidates for the DDS degree.

- In Progress: SP (Satisfactory Progress), UP (Unsatisfactory Progress) [en 7 May 1992], and IP (in progress) [en 18 Nov 2018], and H (Passed with Honors)

### Implementation

#### Grades of P, H, and NP:

- The grade of P will be awarded only for work that would otherwise receive a grade of C or better.
- The grade of H (Honors) is a passing grade that will be assigned for outstanding achievement. Honors performance is determined by the Course Chair.
- The grade NP is assigned wherever a grade of D or F would otherwise be given.
  - The grade NP must be removed and replaced by a grade of P, in a manner designated by the Course Instructor and the Student Status Committee, before appropriate credit may be given.
- The grade I is assigned when a student's work is of passing quality but is incomplete for good cause (SFR 775-E).
  - A student having an I grade must petition the Office of the Registrar for removal of the grade during the quarter following completion of the course requirements. Failure to remove an I grade as required will result in the instructor of record changing the grade to NP or F [Amended 2/98].
- Grade of Y (not-passing - courses graded letter only):
  - The grade Y is a not-passing provisional grade which may be raised to a D in the manner, and by the time designated by the instructor and the Student Status Committee. A student having a Y grade must petition the Office of the Registrar for removal of the grade during the quarter following completion of the requirement. Failure to remove a Y grade as required will result in the instructor of record changing the grade to F [Amended 2/98].
- All grades except I, Y and NP are final when filed by an instructor in the end-of-term course report. However, a clerical or procedural error may be corrected by the supervisor of the course. No term grade except I, Y or NP may be revised by examination.
- A student cited for unprofessional behavior or a student who has received two or more Professionalism Evaluation Reports in the same single-quarter or multi-quarter course, may be awarded a NP or UP grade for that course at the discretion of the Course Director, even though the student may have passed examinations based on the course didactic material and/or demonstrated technical or clinical competence. Requirements to clear the NP or UP grade based on such a pattern of unprofessional behavior will be decided on a case-by-case basis with the Dean and Course Director.
- A student having an NP, I or F (in the case of some elective courses and postgraduate courses) grade must petition the Office of the Registrar for removal of the grade during the quarter following successful completion of the course requirements. The NP or F grade will remain on the transcript and the student will not be permitted to graduate until this administrative process is completed.

#### Grades of SP, UP and IP:

- The grade of SP (Satisfactory Progress) will be used only in courses that extend beyond one academic quarter and have zero units for that quarter. The grade of SP indicates satisfactory progress. A grade of P, H, I, or NP will be assigned at the end of the course in the designated terminal quarter. Grades of SP remain on the academic record in addition to the terminal grade. [en 7 May 92].
- The grade of UP (Unsatisfactory Progress) will be used only in courses that extend beyond one academic quarter and have zero units for that quarter. The grade of UP indicates that progress to date is not up to the usual standard. UP grades remain on a student's academic record until the grade in the designated terminal quarter is recorded and are not changed prior to the conclusion of the course, even if subsequent quarters are graded SP. A grade of P, H, I, or NP will be assigned at the end of the course in the designated terminal quarter. All UP grades are converted to SP grades when a final passing grade is achieved.
- The grade of IP (In Progress) will be used only in courses that extend beyond one academic quarter and have zero units for that quarter. The grade of IP indicates work that is of passing quality but is incomplete for good cause (e.g., medical reasons or other reasons beyond the control of the student). A grade of P, H, I, or NP will be assigned at the end of the course in the designated terminal quarter. All IP grades are converted to SP grades when requirements have been met. [Am 19 November 2018].
Repeating Courses:

- A student may repeat only those courses in which a grade of NP, D, or F was given (or those courses required to be repeated by faculty). An exception to the rule may be authorized by the faculty for a student who received the grade of I or Y.
- Except as approved by the Dean, no student may repeat more than once a course in which the student has received a grade of NP, D, Y or F.
- When a student is required by the faculty to repeat a year, a term, or specifically named courses, the units will be counted only once and the more recent grade will be recorded.