Ebook Usability Common Knowledge Group Charter

1. Summary and Scope of Work:

The Ebook Usability CKG is a standing group of experts and pioneers in the area of ebook usability. The Ebook Usability CKG communicates with and provides support to the UC Libraries Advisory Structure, but does not make systemwide policy decisions, manage projects or project teams, or oversee ongoing services.

The academic ebook platforms are constantly changing and evolving. Platforms, formats, devices and other conditions can drastically change the users' ability to read, annotate and use ebook content. The Ebook Usability CKG will evaluate usability of currently licensed ebook collections and provide guidelines and recommendations for collection development librarians when making ebook licensing decisions. The Ebook Usability CKG aims to gather and share information regarding ebook usability, with topics including and not limited to:

- Ebook DRM and other licensing terms
- Ebook platform features
- Ebook content format
- Ebook reading devices
- Annotation and other social sharing tools
- Ebook accessibility
- User ebook reading behavior

2. Key Expectations
   This CKG will:
   - Gather and share information about the environment, opportunities, new technologies, best practices and local campus development within a defined knowledge area
   - Provide input and information to other UC Libraries groups as requested.
   - Conceive and advance innovative ideas and improvements relevant to the UC Libraries' Systemwide Plan and Priorities

3. Membership and Terms of Appointment
   Current members (listed alphabetically):
   - Carla Arbagey (UCR)
   - Cory Craig (UCD)
   - Andrea Duda (UCSB)
   - Frank Gravier (UCSC)
   - Deanna Johnson (UCD)
   - Chan Li (CDL)

- Nga Ong (CDL)
- Michele Potter (UCR)
- Teri Vogel (UCSD)
- Ying Zhang (UCI)

Ebook Usability CKG members commit to a one year term. Terms are not limited.
The convener commits to a two year term, at which time the Ebook Usability CKG may elect a new chair.

4. Communication and Meetings
   Ebook Usability CKG communication responsibilities are to:
   - Maintain an email list for use by the CKG; CKGs with open membership will maintain lists open to all interested UC Libraries staff
   - Post and maintain a historical record of meeting minutes and reports, accessible to all interested UC Libraries staff.

   The CKG meets at least quarterly via teleconference call, and also communicates via email listserv.