

**Latin American Studies –Common Knowledge Group Charter (June 30, 2016; revised February 15, 2019)**

**1. Summary and Scope of Work**

The Latin American Studies Common Knowledge Group (LAS-CKG) is a standing group of librarians and other professionals whose work is related to the geographic areas of Latin America, the Iberian Peninsula, the Caribbean and/or the diaspora communities from Latin American countries. The focus is multi-disciplinary and covers the social sciences as well as history, literature and languages. The LAS-CKG communicates with and provides support to the UC Libraries Advisory Structure but does not make systemwide policy decisions, manage project teams, or oversee ongoing services.

**Statement of Purpose:** To optimize resources and effort by promoting collaboration and coordination among member institutions in building library resources covering the above stated geographical areas. Continued growth in publishing, flat library budgets, and the inherent problems of acquiring and accessing resources in the 42 countries of Latin American and Iberian Peninsula make library cooperation not only practical, but an imperative to assure adequate coverage of the area for present and future generations of scholars. The LAS-CKG collaborates with the Ethnic Studies-CKG to provide coverage of Latinx/Chicanx.

**2. Key Expectations**

This CKG will:

- Gather and share information about the environment, opportunities, new technologies, best practices, and local campus developments within the diverse disciplines and geographic areas known as Latin America, the Caribbean, the Iberian Peninsula and their diaspora communities around the world;
- Provide input and information to other UC Libraries groups as requested;
- Conceive and advance innovative ideas and improvements relevant to the UC Libraries' Systemwide Plan and Priorities;
- Advise on systemwide licensing or purchasing of new resources, for cross-campus use and sharing; and
- Develop workflows and collaborate on building shareable collections.

**3. Membership and Terms of Appointment:**

- Membership is voluntary and is open for librarians and other professionals employed by the University of California.
- This CKG will elect a convener/co-chairs for a term of three years.
- The convener/co-chairs will convene meetings, develop the meeting agenda, track the progress of projects, keep projects to reasonable time frames, maintain a roster of members, and submit a brief annual report of the activities of the group each year.

- The group will meet at least once a year in conjunction with the annual conference of the Seminar on the Acquisition of Latin American Library Materials (SALALM).
- The group also will communicate electronically or by teleconferencing whenever possible.

The chair of the LAS-CKG shall convene for 3 years, a term that starts with the beginning of the new fiscal year. Chairs will be selected by a call for volunteers followed by a majority vote of the current members of the group. Chairs may succeed themselves.

Current members:

Berkeley	José Adrián Barragán-Alvarez, Marci Hoffman, Liladhar Pendse, Theresa Salazar
Davis	Roberto Delgadillo
Irvine	Christina Joy Woo
Los Angeles	Orchid Mazurkiewicz, Jennifer Osorio, Daniel Schoorl, Michael Scott
Merced	Lindsay Davis, Emily Lin
Riverside	David Rios, co-chair
San Diego	Harold Colson, Sarah Buck-Kachaluba, co-chair
Santa Barbara	Rick Caldwell
Santa Cruz	Kerry Scott

#### 4. Communication and Meetings

This CKG's communication responsibilities are to:

- Maintain an email list for use by the LAS-CKG; CKGs with open membership will maintain lists open to all interested UC Libraries staff. Anyone who wants to join should contact one of the LAS-CKG co-chairs.
- Post and maintain a historical record of meeting minutes and reports, accessible to all interested UC Libraries staff.

This CKG will communicate primarily through the listserv: [las-ckg-l@mailman.ucsd.edu](mailto:las-ckg-l@mailman.ucsd.edu). Anyone who wants to join should follow the instructions at the following page:

<https://mailman.ucsd.edu/mailman/listinfo/las-ckg-l>. Please contact one of the LAS-CKG co-chairs for assistance with the listserv or for any other reason.