MINUTES

UC Shared Visual Resources Common Knowledge Group (UCSVR-CKG)
Conference Call Meeting on Tuesday, December 2, 2014, 1-2pm

Attendees: UCSD: Greg Reser, Steve Illot; UCLA: Janine Henri; UCR: Sonja Sekely-Rowland, Teddie Bozhilova; UCSB: Jackie Spafford, Christine Fritsch-Hammes; UCSC: ?; UCM: ?; UCD: Dan Goldstein; UCB: Jason Miller, Lynn Cunningham, Jason Hosford, Katherine Stine; CDL: Adrian Turner

1. Welcome to new members Kathryn Stine, UCB VRC and Sonja Sekely-Rowland, UCR VRC; also Samantha Turpel, UCLA, Project Manager in the VRC.

2. Review of June 3 meeting minutes – no changes or comments.

3. Demonstration of Slide and Transitional Media Tracking Project on the Wiki (Jackie). Members can directly add content to the spreadsheet, or can add it through an online form created by Greg Reser. There are currently three collections entered. The purpose of the project is to try to find homes for collections when possible, and also to discover partners on other campuses who may have a collection gap or a particular faculty interest in some of the material. Hopefully in these cases there can be collaborations to share cataloguing and digitizing work, and all campuses can benefit with eventual online access to the content.

4. Demonstration of new links on the Wiki (Greg):
   - Shared Shelf Projects – this is intended as a place for SS users to describe and document specific projects
        o Other suggestions for content in this section: project workflow documents (Jason M); a description of project consolidation at UCSD (Greg)
   - Shared Shelf Resources – this is not yet populated, but the intention is to share things such as a summary of our SS contract; definitions of active vs passive limits; and other historical and current documentation of our relationship with Artstor and CDL relating to SS. We need to be discreet about financial data, however.
        o Other suggestions for content: usage stats (Lynn C); navigating the Shared Shelf (Greg); Artstor stats from other campuses, including running totals of UC shared content (Jason M)
   - Greg said he can create other sections to contain shared content. One suggestion was to create a section to contain all of our vendor notes, e.g. Archivision discussions.

5. Shared Shelf update from Jason Miller: Jason recently asked for updates from Caroline Caviness at Artstor but hadn't heard anything yet. As we all seem to understand it, the passive license limits active sharing to 500 assets (which has not changed since the beginning of our discussions). There is no penalty for going over the limit – we monitor ourselves – but we can't go far over, or go over regularly.

6. Archivision update from Janine Henri: The last price quote we had was from 2013 so Janine asked Maureen Burns for an update (see her forwarded emails from November 26). There was still some confusion about file/module size, and about cost-sharing.

    - Adrian reminded us that there are two fee types: a single campus (static) model, and a multi-campus cost-sharing model. Question: can one campus be a "module builder" and could Artstor then "flip the switch" to allow other participants access?
    - Janine said we should include the Art and Architecture Bibliographers Group in _____
    - Janine went through several pricing scenarios (outlined in the email of Oct. 21 from Maureen Burns, which was forwarded to all of us Nov. 26) if campuses want just module 3; modules 3 and 4; modules 3,4 and 5, or modules 3-9 (all minus UCSB for module 4, which it already has).

    -
    Action Item: Clarify whether we need the TIFF files at all, or we can just work with the JPGs (which would greatly reduce our size/cost negotiation with Artstor).
    Action Item: Clarify the size (in GB or MB) of each module. [update from Jackie – the 6,080 jpgs in Module Four total 987 MB – Dec. 4/2014]
    Action Item: Calculate the cost per campus if not all can buy in, e.g. cost per campus for 5 campuses.
    Action Item: Attempt to get final head count on which campuses are buying in so the negotiations can proceed.
    Action Item: Dan is going to speak to Wendy Parfrey at CDL about _____

7. Clarification of our goals – review of goals – no comments to record.

8. Other business:
    a. Someone asked if Shared Shelf users were happy with it – Lynn said they love it; Jason M noted that they are updating and adding SPIRO content
    b. Katherine suggested adding a column to the slide project spreadsheet that elaborates on Desired Outcomes.
    c. Jackie described how two donated slide collections at UCSB were processed per Jason M's system (slides stored in slide sheets, photographed and saved as PDFs, finding aid made).
    Action Item: Add link to Wiki to Jason's PowerPoint presentation and abstract